

**THE EU REGULATION 2016/679 ON THE PROTECTION OF NATURAL PERSONS WITH REGARD TO THE PROCESSING OF PERSONAL DATA AND FREE MOVEMENT OF SUCH DATA.**

LASER LAB S.r.L., with its head office in Via Custoza, 31 - 66100 Chieti (CH), CF and P.IVA 01532600697 has the role of data controller, in accordance with Article 13 dated 30.6.2003 N° 196 of the Privacy Law Code and from Article 13 of the EU regulation N° 2016/679 of "GDPR" personal data will be processed for the following reasons:

**1. The objectives of the data processing**

The data collected and processed include identity details of a common nature: name, surname, business name, address, telephone number, email address, bank and payment details. Personal data or data which was communicated by the data subject during the drawing up of the contract for goods or services will be supplied by the data controller.

**2. The purpose of the processing**

The data subject's personal data shall be processed:

A) without the subject's consent (Article 24 a), b), c) Privacy Law and Article 6 b), e) GDPR), for the following contractual obligations:

- to finalise contracts providing services supplied by the data controller;
- to fulfil pre- contractual and fiscal duties which are still on-going;
- to fulfil duties imposed by a law, or European Regulation or from an order issued by order of the court (as for example an order concerning anti-money laundering);
- to exercise the rights of the data controller, for example the right to be defended in a court of law.

B) only with the data subject's consensus (Article 23 and 130 of the Privacy Law and Article 7 GDPR), if it is necessary to process data for a purpose not previously indicated.

**3. Data Processing Method**

The processing of the data subject's personal data is done using the methods indicated in Article 4 of the Privacy Law and Article 4 N° 2) GDPR and in detail: collection, recording, organization, conservation, consultation, elaboration, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and distribution of data. The data subject's personal data may be submitted for processing both in paper and electronic formats.

The data controller will process personal data only for the time necessary to fulfil the specific purpose it was collected for as described above and in any case never longer than 10 years after the completion of the contract offering a given service.

#### **4. Data Access**

The data subject's personal data should be made accessible for the following service purposes as specified in Articles 2.A) and 2.B):

- to the processor and any other person acting under the authority of the controller;
- the company whose owner has a contractual relationship of collaboration with the data subject or a third party (like a credit institution, professional studio, consultants, Insurance company which provides insurance services or products ) that carry out outsourcing activities for the data controller, in their role as external parties, they are also responsible for data processing.

#### **5. Data communication**

The controller can make the data subject's personal data available to others without the data subject's consent (ex-Article 24 a), b), c) of the Privacy Code and Article 6 b) and c) GDPR), when required for purposes listed in Article 2A of GDPR and supervisory bodies, judicial authorities, for legal obligation necessary for the performance of a task. These subjects can process the subject's data in the exercise of official authority vested in the controller. The subject's data will not be made public.

#### **6. Data Transfers**

The processor will store personal data in the databank of the European Union belonging to the controller or a third party named by those responsible for the data processing. The servers are in Italy. These data will not be transferred outside the European Union.

#### **7. Data supply providing and the consequences of a refusal.**

The providing of data in compliance with Article 2A is obligatory. If data is not supplied a binding legal contract cannot be issued. On the other hand, the providing of data in compliance with Article 2B is optional. A subject can decide to supply personal data or not or can withdraw data that was previously supplied.

#### **8. The data subject's rights**

The data subject shall have the following rights as stipulated in Article 7 of the Privacy Law and Article 15 of the GDPR:

- i. To obtain from the controller confirmation of whether or not personal data concerning him/her exist and if they are being processed and communicated in an intelligible way;
- ii. To obtain available information a) as to the source from which personal data were collected if they did not come from the data subject himself/herself; b) the purpose and method of processing; c) the logic applied when electronic processing is used; d) details

- regarding the identity of those responsible or authorised to handle personal data as stipulated in Article 5 (2) of the Privacy Law and Article 3 (1) of the GDPR; e) the recipients or categories of recipients to whom the personal data have been or will be disclosed within the territory of the authorised parties;
- iii. To obtain: a) from the controller without undue delay the rectification or updating of inaccurate personal data concerning him/her; b) the cancellation or transformation in an anonymous way of data processed in an unlawful way, including personal data which are no longer necessary in relation to the purpose for which they were originally collected or processed; c) proof that the activities referred to in a) and b) have been made known, including their contents to those parties who have received personal data except in the eventuality that it was impossible for a task to be completed or would require the use of means considered far beyond the limits of the guaranteed rights;
- iv. To oppose to the processing of personal data concerning him/her for legitimate reasons although they may still be necessary in relation to the purpose for which they were collected

Where applicable other rights may be reserved in accordance with Articles 16-21 GDPR (the right to request rectification or erasure of personal data from the controller or restriction of processing, the right to personal data portability, the right to make opposition), as well as the right to lodge a complaint with a supervisory authority.

### **9. How to exercise one's rights**

One's rights can be exercised at any time using one of the following channels:

- E-mail: [mail@laserlab.it](mailto:mail@laserlab.it)
- Pec: [laserlab@omnibuspec.it](mailto:laserlab@omnibuspec.it)
- Telefono: +39 0871 564343
- Fax: +39 0871 564443
- Registered letter with acknowledgement of receipt to the following address: LASER LAB S.r.L., Via Custoza 31, 66100, Chieti (CH) Italia

### **10. Data controller and authorised third parties**

The controller of the data processing is LASER LAB S.r.L. whose head office is in Via Custoza 31, 66100, Chieti (CH).

The updated list of controllers and processors can be found at the head office of the controller.